

**Report from : Chief Officer Housing Management**

**Report to: Director of Environment and Housing**

**Date: 6<sup>th</sup> October 2014**

**Subject: Creation of Temporary Additional Resource in Housing Management**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

This report requests the approval to create a temporary posts in Housing Management; 1 x PO2 for 12 months to delivery of a range of projects to deliver environmental improvements on estates.

Executive Board; June 2014 agreed the 2014/15 Housing Revenue Account budget and identified £3m to improve the environmental quality of housing estates. The temporary role would provide a dedicated project lead with overarching co-ordination and risk management responsibilities, working in partnership with Property and Contract and developing skills within the Area Housing Teams to ensure effective & timely delivery of the schemes.

### Recommendations

To approve a temporary Housing Manager – Projects post within Housing Management (PO2) for twelve months.

## **Purpose of this report**

- 1.1 To request approval for a temporary post in Housing Management to increase the capacity of the service to deliver the co-ordinated and effective spend of £3M Environmental Investment.

## **2 Background information**

- 2.1 The Council's outturn for the financial year ended 31st March 2014 was reported and agreed by Executive Board on 25th June 2014, including the recommendation that £3m is used to create an earmarked reserve to fund environmental improvement on housing estates. Project resources are required to ensure this investment is coordinated and delivers effectively across the City.

## **3 Main issues**

- 3.1 The PO2 Housing Manager - Projects would provide co-ordination and risk management to ensure the delivery of the £3M environmental investment programme. The PO2 post would be recruited to through MWC.
- 3.2 The PO2 Housing Manager Projects would be employed on the PO2 Housing Manager job description with a specific remit to deliver co-ordination of projects, appropriate briefs and management of operational leads. The PO2 Housing Manager would be located in Neighbourhood services and report directly to the PO6 Service Manager Tenant Involvement.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Not applicable.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 This is not needed for the creation of this role. Equality, Diversity, Cohesion and Integration screening has been completed for the wider work, and a full Equality Impact Assessment is not required.

### **4.3 Council policies and City Priorities**

- 4.3.1 This work supports the best council outcomes of:
- improving the quality of life for our residents, and
  - achieving the savings and efficiencies required to continue to deliver frontline services.
- 4.3.2 Individual projects may also support:
- the best council objective on dealing effectively with the city's waste, in particular ensuring safe, efficient and reliable waste collection service, and increasing recycling;
  - the best city priority to effectively tackle and reduce anti-social behaviour in our communities; and
  - the housing priority to create sustainable communities, so every area is a place where people want to live, now and in the future.

#### **4.4 Resources and value for money**

4.5 The Housing Manager post will be a temporary role for twelve months and will cover a range of projects to deliver environmental improvements on estates. Under LCC capital expenditure guidelines we are able to capitalise 85% of this salary. The cost to Housing Management will therefore be £4,429.

4.6 The 2014/15 full year forecast for salaries within Housing Management showed an expected saving of 375k against budget. The total cost of the posts will be £4,429 so can comfortably be covered by the expected savings in 2014/15.

#### **4.7 Legal Implications, Access to Information and Call In**

4.7.1 There are no legal implications, and this report is not subject to call in.

#### **4.8 Risk Management**

4.8.1 The creation of these temporary roles will mitigate against the risk of delivery of effective leadership and delivery of a significant investment programme.

### **5 Conclusions**

5.1 The creation of these temporary posts will deliver additional capacity for the Housing Management service to deliver the £3M Environmental Investment across the City.

### **6 Recommendations**

6.1 To approve a temporary Project Manager post within Housing Management (PO2) for a twelve month period funded.